



SUYOG TELEMATICS LIMITED

(CIN: L32109MH1995PLC091107)

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

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FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS OF SUYOG TELEMATICS LIMITED

1. PREFACE

In accordance with requirements of Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various program.

The familiarization program which may be conducted for Independent Directors from time to time, would aim to provide understanding about the Company's business and its operations, business strategies, management structure, risk management framework, regulatory environment in which the Company operates, among other things.

The program aims to provide insight into the Company to enable the Independent Directors to understand its business and operation in depth and contribute significantly to the growth of Company.

2. PROCESS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

An important aspect of board effectiveness is the appropriate attention to development and training of Independent Directors on the lines of management development and training. The company sees director induction as a first step of the board's continuing improvement. It is the company's belief that investment in board development strengthens the board as well as the individual directors. Directors are regularly updated on changes in policies and program laws and the general business environment.



The Company has established an orientation process/familiarization programme for its Independent Directors that includes:

- 1) Introduction, company history and genesis.
- 2) Briefing on their role, responsibilities, duties, and obligations as a member of the Board.
- 3) Nature of business and business model of the Company, Company's strategic and operating plans.
- 4) Board of directors and committees of the board, their operations, charter and functioning.
- 5) Matters relating to Corporate Governance, Code of Conduct, Risk Management, Compliance Programs etc.

As a process when a new independent director is appointed, a familiarization program as described above is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed. Each of our independent directors has attended such orientation process/familiarization program when they were inducted into the Board.

3. APPLICABILITY

The Familiarization Program will be conducted for new and existing Independent Directors of the Company.

4. DISCLOSURE OF THE POLICY

This policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

5. REVIEW OF THE PROGRAMME

The Board of Directors will review this program and make revisions as may be required from time to time.

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF SUYOG TELEMATICS LIMITED ("THE COMPANY")

Sr. No.	Financial Year	Date	Topic	Presented By	Attendance Details
1	2022-23	February 7, 2023	Familiarization with business and performance of the Company, code of conduct, regulatory update, role & duties of Board.	Secretarial Department	PDF
2	2023-24	March 19, 2024	Presentation on Regulatory Update, RPT, Prevention of Insider Trading, SDD software, business activities and performance of the Company.	Secretarial Department	PDF
3	2024-25	March 17, 2025	Overview of the Familiarization Process, Familiarization Process, Business & Nature of Industry in Which Company Operates, Important regulatory changes in respect of provisions for Independent Directors, role & duties of Independent Directors, Code for Independent Directors	Secretarial Department	PDF
4	2025-26	March 23, 2025	Introduction, Objective and Important Regulatory Framework in Respect of Independent Directors, Role & Duties of Independent Directors, Code For Independent Directors, Prohibition Of Insider Trading – Disclosures, Pre-Clearance Process, Corporates Social Responsibility	Secretarial Department	PDF



Details under Regulation 46 of the familiarization programmes imparted to Independent Directors pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Sr. No.	Name of the Independent Director	Number of Programmes attended		Number of hours spent in such programmes	
		During the financial year 2025-26	On cumulative basis till date	During the financial year 2025- 26	On cumulative basis till date
1	Mr. Anand Kode	1	10	30 Minutes	305 Minutes
2	Mrs. Aarati Savur	1	1	30 Minutes	30 Minutes
3	Mr. Udaya Shankar Panda	1	2	60 Minutes	60 Minutes
4	*Mr. Sanjeev Thakker	1	1	30 Minutes	30 Minutes

*Appointed w.e.f. January 12, 2026